

The Europass Certificate Supplement is not:

- A substitute for the original certificate;
- An automatic system that guarantees recognition.

The Europass Certificate Supplement is issued by the authorities that awards the original vocational certificate.

What are the benefits of Europass?

Europass will help citizens to convey their qualifications and competences in an effective way.

Europass provides a comprehensive tool for users based on an accessible electronic format.

Europass will enable people with diverse backgrounds and experiences to gain access to opportunities for learning and employment throughout Europe, particularly by helping people to move between countries or across employment sectors.

Europass will promote strong links between education and training, business and industry, ensuring the continuing relevance and adequate appreciation of competences and qualifications.

Europass is an open system that supports European policy developments related to the transparency of competences and qualifications.

Where can I get more information on Europass?

National Europass Centre
5th Floor, Jervis House, Jervis Street, Dublin 1
Ph: +353 1 887 1500
Email: info@nqai.ie
or the Europass portal at:
<http://europass.cedefop.eu.int>



Europass has been established by the Decision No 2241/2004/EC of the European Parliament and the Council of 15 December 2004 on a single transparency framework for qualifications and competences.




Opening doors to learning
and working in Europe



Údarás Náisiúnta
Cáilíochtaí na hÉireann
National Qualifications
Authority of Ireland





Whether you are planning to enroll in an education or training programme, looking for a job, or getting experience abroad, it is important to be able to make your skills and competences clearly understood.

What is Europass?

Europass is a new way of helping people make their qualifications and competences clearly and easily understood in EU Member States, EFTA/EEA countries and candidate countries.

Europass brings together five documents that have been developed at European level to improve the transparency of qualifications.

The aim of Europass is to facilitate the mobility of both learners and workers throughout Europe.

Who is Europass for?

Europass will be used by people who wish to communicate their qualifications and competences in an effective way. People will be able to use Europass when they are seeking jobs and when they wish to enter education and training programmes.

Europass will be especially helpful when people move between countries to learn or to work because:

- Europass will make it easier for employers to understand the qualifications and competences of job-seekers from other EU Member States.
- Europass will help education, training and guidance practitioners to advise people about the most suitable learning paths and opportunities.

How does Europass work?

Europass makes available several instruments in an easy-to-use format:

Europass CV

Anyone who wants to use Europass can start by completing the Europass CV online at <http://europass.cedefop.eu.int>. The Europass CV enables you to make your skills and qualifications visible, and other Europass documents can be attached to the CV.

Europass Language Passport

The Europass Language Passport allows you to describe your language skills, skills that are vital for learning and working in Europe. The Europass Language Passport can be completed online through the Europass portal.

Europass Mobility

The Europass Mobility is a record of any organised period of time (called *Europass Mobility experience*) that a person spends in another European country for the purpose of learning or training. This includes for example:

- a work placement in a company;
- an academic term as part of an exchange programme;
- a voluntary placement in an NGO.

The mobility experience is monitored by two partner organisations, the first in the country of origin and the second in the host country. Both partners agree on the purpose, content and duration of the experience; a mentor is identified in the host country. The partners may be universities, schools, training centres, companies, NGOs, etc.

The Europass Mobility is intended for any person undergoing a mobility experience in a European country, whatever their age or level of education.

The Europass Mobility is completed by the home and host organisations involved in the mobility project in a language agreed between both organisations and the person concerned. The Europass Mobility is obtained by contacting the organisation sending you abroad and ask them to contact their National Europass Centre.

Europass Diploma Supplement

The Europass Diploma Supplement is issued to graduates of higher education institutions along with their degree or diploma. It helps to ensure that higher education qualifications are more easily understood, especially outside the country where they were awarded.

The Europass Diploma Supplement is not:

- a substitute for the original diploma or degree;
- an automatic system that guarantees recognition.

The Europass Diploma Supplement is issued by the higher education institution awarding the original diploma or degree.

Europass Certificate Supplement

The Europass Certificate Supplement is delivered to people who hold a vocational education and training certificate; it adds information to that which is already included in the official certificate, making it more easily understood, especially by employers or institutions outside the issuing country. The information in the Europass Certificate Supplement is provided by the relevant certifying authorities.

