



www.europass.ie

WHO IS EUROPASS FOR?

- For people who wish to communicate their qualifications and competences in an effective way
- When people are seeking jobs and when they wish to enter education and training programmes
- For employers to understand the qualifications and competences of job-seekers from other EU countries

WHAT ARE THE BENEFITS OF EUROPASS?

- Europass will help citizens convey their qualifications and competences in an effective way
- Provides a comprehensive tool for users based on an accessible electronic format
- Enables people with diverse backgrounds and experiences to gain access to opportunities for learning and employment throughout Europe
- Strengthens links between education and training and business and industry



WHAT IS EUROPASS?

- Europass is a new EU initiative to help people communicate their skills and qualifications
- The National Europass Centres were established throughout Europe to promote awareness and use of the initiative
- The aim is to facilitate the mobility of both learners and workers throughout Europe with the use of a Europass portfolio of 5 documents

Let  **europass** show what you know

Irish National Europass Centre

5th Floor, Jervis House, Jervis Street, Dublin 1
 Telephone: 353-1-887 1500
 Fax: 353-1-887 1595
 info@europass.ie
www.europass.ie

Transforming Ireland



Funded by the Irish Government and part-financed by the European Union under the National Development Plan, 2007 - 2013.

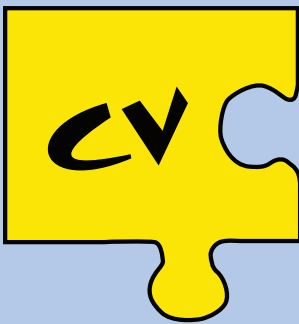


Údarás Náisiúnta
 Cáilíochtaí na hÉireann
 National Qualifications
 Authority of Ireland

LET EUROPASS SHOW WHAT YOU KNOW



EUROPASS CV

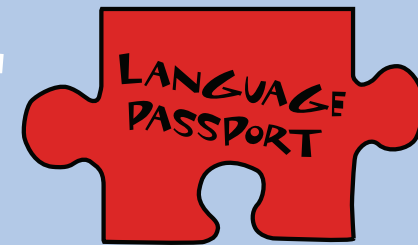


You can begin to build your Europass portfolio of documents by completing the Europass CV online at www.europass.ie. The Europass CV will help you communicate your skills and competences more effectively. Other Europass documents can be attached to the CV.

- The Europass CV is the backbone of the Europass portfolio
- It is common structure/format CV
- It is available in different languages
- The CV may be completed online following instructions or the template may be downloaded
- It helps highlight competences acquired in the work-place or through personal experience

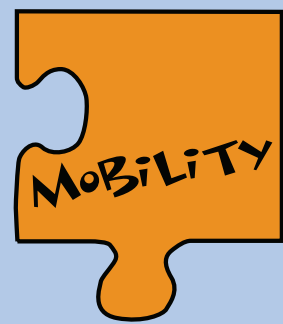
HOW CAN I CREATE MY OWN CV AND LANGUAGE PASSPORT?
Access the Europass portal at www.europass.ie.

EUROPASS LANGUAGE PASSPORT



The Europass Language Passport allows you to describe your language skills which are vital for learning and working in Europe.

- The Europass Language Passport is a self assessment document to record your language skills
- It outlines your ability to understand, speak and write a language using a standard self assessment grid system (The Common European Framework of References for Languages)
- It can be completed online on the Europass Portal at www.europass.ie



The Europass Mobility document is a record of an organised period of time (called a Europass Mobility experience) that a person spends in another European country for the purpose of learning or training.

- Records knowledge, skills and competence acquired during a structured learning experience in another country, for example:
 - A work placement in a company
 - An academic term as part of an exchange programme, for example, an Erasmus or Leonardo da Vinci programme
- It is monitored by two partner organisations in the home and host country
- It is intended for any person undergoing a mobility experience whatever the age or level of education

WHO IS IT FOR?
The Mobility document can be requested by those who complete a period of organised learning abroad

WHERE WILL I GET IT?
The Mobility document is issued by the sending institution

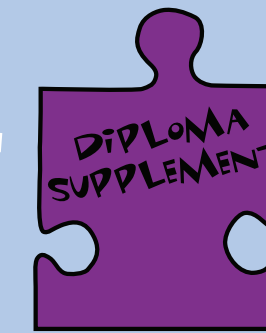
EUROPASS MOBILITY



The Europass Certificate Supplement is available to individuals who hold a vocational education and training certificate; it adds information to that which is already included in the official certificate, making it more easily understood, especially by employers or institutions outside the issuing country.

- It provides additional information on a vocational education and training award
- It is especially useful for employers and education providers outside the country where the award was attained
- It is issued by the body that awards the original vocational certificate and is generic to that award
- In Ireland, it is available from the Further Education and Training Awards Council (FETAC)

WHERE CAN I OBTAIN THE DOCUMENT?
Get your own Certificate Supplement on the FETAC website - www.fetac.ie



The Europass Diploma Supplement is issued to graduates of higher education institutions along with their degree or diploma. It helps to ensure that higher education qualifications are more easily understood, especially outside the country where they were awarded.

- It provides additional information on a graduate's degree or diploma
- It makes the award more easily understood, especially for employers and institutions outside the issuing country
- In Ireland, it is issued by the higher education institution where your award was attained

WHERE CAN I OBTAIN THE DOCUMENT?
The Diploma Supplement is issued by each Higher Education Institution